The Annual Quality Assurance Report (AQAR) of the IQAC (2011-12)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year .The AQAR will detail the results of the perspective plan worked out by the IQAC, *(Note :The AQAR period would be the Academic year for example July 1.2012 to June 30.2013)*

I	Details of the institution	Part - A

1.1	Name of the institution	INDIRA GANDHI ARTS & COMMERCE COLLEGE, VAISHALI NAGAR
1.2	Address Line 1	VAISHALI NAGAR
	Address Line 2	BHILAI
	City Town	BHILAI
	State	CHHATTISGARH
	Pin Code	490023
	Institution e-mail address	govt.collegevaishalinagar@gmail.com
	Contact Number	0788-2280806
	Name of the Head of the Institution	DR. MAHESH CHANDRA SHARMA
	Tel. No with STD Code	-
	Mobile	7415306201
	Name of the IQAC Co- ordinator	DR. RITESH KUMAR AGRAWAL
	Mobile	9425512808
	IQAC e-mail Address	rkabhilai@gmail.com
1.3	NAAC Track ID (for ex.MHCOGN18879)--- **CHCOGN13766**	
1.4	Website address	www.iggcv.com
	Web-link of the AQAR	

For ex. http:// www. ladykeanecollege.edu.in/AQAR201213.doc

1.5	Accreditation details

Sl. No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.03	2009	2009-14
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.6   Date of Establishment of IQAC   DD/MM/YYYY   16 /11/2012

1.7   AQAR for the year (*for example 2010-11*)   2011-12

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR2010-2011submitted to NAAC on 12-10-2011*)

I   AQAR …………………2009-10…………………..   (24/09/2014)
II   AQAR …………………2010-11…………………..   (24/09/2014)
III   AQAR …………………2012-13…………………   (24/09/2014)
IV   AQAR …………………2013-14…………………   (24/09/2014)

1.9   Institutional Status

University   [ ]   central [ ]   Deemed [ ]
State   private [ ]

Affiliated College   yes [√]   No [ ]

Constituent College   yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

Type of institution   Co-education [√]   Men [ ]   Women [ ]

Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC2(f) [√]   UGC12B [√]

Grant-in-aid +Self Financing [√]   Totally Self-financing [-]

1.10   Type of Faculty/Programmed

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI(Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [   ]

1.11   Name of the Affiliating University (*for the Colleges*)   Pt. RAVISHANKAR SHUKLA UNIVERSITY, RAIPUR (C.G.) 492001

1.12   Special Status conferred by Central/State Government-UGC/CSIRDST/DBT/ICMR etc
Autonomy by State/Central Govt./University

-

University with Potential for Excellence	-	UGC-CPE	-

DST Star Scheme	-	UGC-CE	-

UGC-Special Assistance Programmed	-	DST-FIST	-

UGC-Innovative PG programme	-	Any other(specify)	-

UGC-COP programmes	-

2.   **IQAC Composition and Activities**

2.1   No. of Teacher

-

2.2   No. of Administrative/Technical Staff

-

2.3   No. of Students

-

2.4   No. of Management representatives

-

2.5   No. of Alumni

-

2.6   No. of any other stakeholder and

Community representatives

-

2.7   No. of Employers/industrialists

-

2.8   No. of other External Experts

-

2.9   Total Number of members

-

2.10   No. of IQAC meetings held

-

2.11   No of meetings with various stakeholders   No | - | Faculty | - |

Non-Teaching Staff
Students | - | Alumni | - | Others | - |

2.12   Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount

-

2.13   Seminars and Conferences (only quality related)

   (i) No of seminars/Conferences/Workshop/Symposia organized by the IQAC

Nos
| Total | - | International | - | National | - | State | - | Institution Level | - |

   (ii)Themes | - |

2.14   Significant Activities and contributions made by IQAC

   | - |

2.15   Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year to wards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
* Construction of cycle stand to be completed. * UGC sponsored schemes sanctioned and disbursed by the UGC like Network Resource Centre, Equal opportunity centre, Remedial coaching for SC/ST/minority, Remedial coaching for SC /ST/ OBC / Minority for entry in service, career & counseling cell to be made functional during the year. * Utilization of the addition grant received from the UGC. * Proposal for construction of lab for Home science, industrial micro-biology to be sent to the state government.	* Construction of cycle stand for the students was completed and landed over to the college by the municipal corporation of Bhilai in their sponsorship. * Proposal for organizing seminar in the college was sanctioned by the UGC. * UGC sponsored schemes like network resource centre Equal opportunity centre, Remedial coaching forSC/ST/OBC/minority, Remedial coaching for SC/ST/OBC/minority for entry in service started during the year in the college. * Proposal for construction of two laboratyories in the college sent to the state government. * Partial utilization of the addition grant received from the UGC.

   Attach the Academic Calendar of the years as Annexure

2.16   Whether the AQAR was place in statutory body   Yes | | NO | √ |

   Management | - | Syndicate | - | Any other body | - |

   Provide the details of the action taken

   | - |

PART – B

Criterion – 1

1 – Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added During the year	No of Self Financing programs	Number of value Added/ career Oriented programmes
Ph D	-	-	-	-
PG	-	-	-	-
UG	4	-	2	-
PG Diploma	-	-	-	-
Advance Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	**4**	**-**	**2**	**-**
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flecxibility of the Curriculum: CBSC/Core/Elective Option/Open Options:- Core & Open Option

(ii) Pattern of programmes :

Pattern	Number of Programmes
Semester	-
Trimester	-
Annual	06

1.3 Feedback from stakeholders*   [ ] Alumni   [ ] Parents   [ ] Employers   [ ] Students [√]

(on all aspects)

Mode of feedback :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*   *Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation of syllabi, if yes, mention their salient aspects

-

1.5 Any new Department/Centre introduced during the year if yes. give details

-

Criterion – II
2.   Teaching, Learning and Evaluation

2.1 Total No of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Other
14	14	-	-	-

2.2 No of Permanent Faculty with Ph. D.   13

2.3 No of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Other		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	-	-	-	-	-	04

2.4	No of Guest and visiting faculty and Temporary faculty	-	-	6

2.5   Faculty participation in conferences and symposia :

No of Faculty	International Level	National Level	State Level
Attended	1	17	-
Presented papers	4	20	-
Resource Persons	-	1	-

2.6   Innovative processes adopted by the institution in Teaching and Learning:

> The following innovative process are adopted by the institution along with formal black-board teaching technique:-
> Arts & Commerce :-
> - Group discussion
> - Class seminar
> - Quiz competition
> - Educational tour
> - Assistance to the poor students and special classes for meritorious students.
> - Audio-visual classes
> - Survey work
>
> English Department
> - Grammar activity book
> - Vocabulary diagnostic test
> - Project preparation
> - Various competitions are organized
>
> Science Department
> - Manufacturing of soap and detergent
> - Food adulteration
> - Audio-visual teaching method
>
> Mathematics Department
> - Vedic pattern of mathematics is initiated.
> - Expert lecture on various topics is organized.
> - Computer basic is being taught.
> - Power point presentation
>
> Zoology Department
> - New methods in place of dissection as defined by the UGC.
>
> Home Science
> - Job oriented certificate course.
> - Chart and poster making
> - Expert lecture
> - Tutorial and remedial classes

2..7   Total No. of actual teaching days during the academic year

190

2.8   Examination/Evaluation Reforms initiated by the institution (for example: Open Book Examination, Bar Coding, Doub Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9   No of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop

3	-	-

2.10   Average percentage of attendance of Students

70

2.11   Course/ Programmed wise
        Distribution of pass percentage

Title of the Programme	Total No of Student appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	98	-	2	19	23	45
B. Com. III	81	5	55	6	-	82.5
B. Sc. III	196	-	5	62	44	57
B. HSc. III	13	2	3	8	-	100

2.12   How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

IQAC was not formed. So, the monitoring and evaluation of the teaching and learning processes were done by the HOD's of various departments as well as by the Principal.

2.13   Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	*Number of faculty benefitted*
Refresher Courses	-
UGC – Faculty improvement Programme	-
HRD Programmes	-
Orientation programmes	-
Faculty exchange programmed	-
Staff training conducted by other institutions	-
Summer/Winter Schools, Workshops.etc	-
Others	-

2.14   Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the year	Number of positions filled temporarily
Administrative Staff	12	-	-	-
Technical Staff	8	1	-	-

Criterion – III

3.   Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

As the IQAC was not formed during the year the initiative in sensitizing/promoting research climate in the institution was primarily done by the research advisory committee at the college level.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	-
Outlay in Rs. Lakhs	-	-	6.98	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	1
Outlay in Rs. Lakhs	-	-	.90	.90

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1	3	-
Non- Peer Review Journals	1	1	-
e-Journals	-	-	-
Conference proceedings	4	20	-

3.5   Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry & other organisations

Name of the Project	Duration year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	2	ICSSR	698750/-	601250/-
Minor projects	1 1/2	UGC	90000/-	50000/-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Project sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	788750/-	651250/-

3.7   No of Books published   (i) With ISBN No [-]   Chapters in Edited Books [-]

(ii)Without ISBN No [-]

3.8   No of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9   For Collages   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any other (specify) [-]

3.10   Revenue generated through consultancy [-]

3.11   No of conferences organized by the institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring Agencies	-	-	-	-	-

3.12   No. of faculty served as experts, chairpersons or resource persons [1]

3.13   No of collaborations   International [-]   National [-]   Any other [-]

3.14   No. of linkages created during this year | - |

3.15   Total budget for research for current year in lakhs:

From funding Agency | 788750/- | From Management of University/College | - |

Total | 788750/- |

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17   No of research awards/recognitions received by faculty and research fellows of the instt. in the year

Total	International	National	State	University	Dist	College
	-	-	-	-	-	-

3.18   No. of faculty from the Institution
Who are Ph. D Guides | 4 |

and students registered under the | 12 |

3.19   No. of Ph. D. awarded by faculty from the institution | 2 |

3.20   No. of Research scholars receiving the fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project
Fellows | - | Any
other | - |

3.21   No of students Participated in NSS events

University level | 80 | State level | - |

National level | - | International level | - |

3.22   No of students Participated in NCC events

University level | 49 | State level | - |

National level | - | International level | - |

3.23   No of Awards won in NSS

University level | - | State level | - |

National level | 1 | International level | - |

3.24   No of Awards won in NCC

University level | - | State level | 1 |

National level | - | International level | - |

3.25   No of Extension activities organized

University forum | 2 | Collage forum | 5 | NCC | - |

NSS | 10 | Any other | - |

3.26   Major Activities during the year in the sphere of extension activities & institutional social
        responsibility.
*   Poster, Slogan and Essay competition on eradication of corruption.
*   Distribution of Food, Cloth, Books etc. to orpran home.
*   Anand Mela was organized.
*   Voter awareness programme.

Criterion – IV

4.   Infrastructure and Learning Resources

4.1   Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of fund	Total
Campus area	10.61	-	-	10.61
Class rooms	06	-	-	06
Laboratories	05	-	-	05
Seminar Halls	01	-	-	01
No. of important equipments purchased (>1-0 lakh) during the current year	-	-	-	-
Value of the equipment purchase during the year (Rs in Lakhs)	-	857594/-	UGC	857594/-
Other	-	--	-	-

4.2   Computerization of administration and library

*   All the financial bills are prepared on computer.
*   All the internal and external correspondence are prepared on computer.
*   Grant received from UGC for the computerization of library and administration.
*   Software for library automation was purchased.
*   Computers, Scanners, Printers and Photo copiers were purchased.

4.3   Library services

	Existing		Newly added		Total	
	Number	Value	Number	Value	Number	Value
Text Books	9417	1324607/-	166	22495/-	9583	1347102/-
Reference Books	167	48443/-	0	0	167	48443/-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Other (Specify)	251	231278/-	7	4800/-	258	235784/-

4.4   Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Department	others
Existing	15	1	1	-	-	1	1	-
Added	22	0	0	-	-	-	0	-
Total	37	1	1	-	-	1	1	-

4.5   Computer, Internet access, training to teachers and students and any other programmed for technology up gradation (Networking, e-Governance etc.)

> Network resource centre was established. Internet connections under central government NMEICT scheme in various departments were provided.

4.6   Amount spent on maintenance in lakhs :

(i)   ICT

N.A.

(ii)   Campus Infrastructure and facilities

N.A.

(iii)   Equipments

N.A.

(iv)   Other

N.A.

Total

N.A.

Criterion – V

5.   Student Support and Progression

5.1   Contribution of IQAC in enhancing awareness about Student Support Services

> * The college provides several support services for the students but to avail the benefits it is very important to enhance awareness about student support system among the students. The college prospectus provides all the information about various schemes to support the students.
> * The formal method of displaying all the information through notices is followed regularly.
> * Circulation of notices in the class-room at appropriate times.
> * Announcements by teachers in the class-room.

5.2   Efforts made by the institution for tracking the progression

A "Shikshak Abhibhavak Yojana" (Parent Teacher Scheme) is run in the institution. All the students of the college are distributed equally to all the teachers and the teacher is known as the parent teacher of the allotted students. The parent teacher keeps all the records about his/her students. The parent teacher is always in touch with their students and continuously monitor their progress.

5.3   (a) Total Number of Students

UG	PG	Ph. D	Other
840	-	-	-

(b) No of Students Outside the state

8

(c) No of International Students

-

Men	No	%
	291	35

Women	No	%
	549	65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
694	53	16	132	-	908	688	44	15	93	-	840

Demand ratio   1.34:1   Dropout % 22

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

> A career & counseling cell is formed under the UGC scheme for XIth plan. Students from various faculties were benefitted. Four lectures of experts in the field were organized. Display of informations/advertisement regarding various competitive exams at the display board. Remedial coaching for SC/ST/OBC/minority was also organized by the college under the UGC scheme.

No. of Students beneficiaries

5.5   No of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6   Details of student counseling and career guidance

*   A career and counseling cell under the UGC XIth plan scheme was established during the year, four important lectures of experts on this field were organized by the cell during the year. Informations about the competitive examinations were regularly displayed at the notice board outside the cell.

No of students benefitted

5.7   Details of campus placement

On campus			Off campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8   Details of gender sensitization programmes

> No, gender sensitization program has been organized by the college formally, but various programmes related to gender issues are being organized by the NSS.

5.9   Students Activities

5.9.1   No of students participated in sports, Games and other events

State/University level | 78 | National level | 4 | International level | - |

No. of students participated in cultural events

State/University level | 3 | National Level | - | International level | - |

5.9.2   No. of medals/awards won by students in Sports, Games and other events

Sports :   State/University level | 4 | National level | - | International level | - |
Cultural : State/University level | - | National Level | - | International level | - |

5.10   Scholarships and Financial support

	Number of Students	Amount
Financial support from institution	2	4085/-
Financial support from government	298	846701/-
Financial support from other sources	-	-
Number of students who received International/National recognitions	-	-

5.11   Student organized/ initiatives

Fairs   : State/University level [-] National level [-] International level [-]

Exhibition : State/University level [-] National Level [-] International Level [-]

5.12   No. of social initiatives undertaken by the students

5

5.13   Major grievances of students (if any) redressed:
*   Cycle stand was constructed during the year and guards (Security personnels) were appointees and thus a major grievance of students was redressed. The girl students of the college have complained about girls common room and showed dissatisfaction over the condition of the girls common room.

Criterion – VI

6.   **Governance, Leadership and Management**

6.1   State the Vision and Mission of the institution

Vision

"To strive towards excellence in every sphere by thoughts expression and action."

Mission
- In totality the vision of institution is reflected by the Sanskrit quotation----MANSA VACHA KARMANA which is used in the college mono, being displayed in college prospectus, application forms and publications.
- Some of the policies of higher education are, and they are in accordance to our institutional vision and mission, which are reflected fully in vision statement.
- Excellence being the focal theme, hence all the programmers are conducted in such a manner so as to bring out the excellence.
- Through the syllabus of UG Degree course as prescribed by the university Knowledge is imparted to the students so that they not only have the perception of the subject but associated knowledge which leads to perfection.
- Excellence in every field is acquired here because along with educati0on students are imparted moral values leadership, sportsman spirit. Employability prospects and personality development.
- The academic environment and resources are used fully for the exellence in employment and global developmental needs.
- To give platform for exposure of academic intelligence, creativity and development of physical health, so as to strive total personality development.
- The institute nurtures in the students a love for nature and nationalism through its extension activities some of the policies of higher education are, and they are in accordance to our institutional vision and mission.

6.2   Does the institution has a management Information System
*   The institution has an elaborate management information system. Most of information's about the institution is available in the college prospectus. There are notice boards in the college to provide all the necessary information's to the students. For providing information to the staff members, notices are circulated to them.

6.3   Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

Being an affiliated college we follow the university curriculum. Therefore, no formal strategy is adopted by the institution regarding curriculum development, yet some of the faculty members who are members of board of studies in the university, give their valuable suggestions in the meetings of board of studies so improve quality in curriculum development.

6.3.2 Teaching and Learning

Remedial coaching for the socially backward students has been started in the institution with th3e help of UGC scheme. Guest lectures were also organized.

6.3.3 Examination and Evaluation

Being an affiliated college, the institution follow the university annual examination system. However internal evaluation of students in the form of unit test, Quarterly exam, Half yearly exam, pre-model test are being organized in the institution.

6.3.4 Research and Development

Various facilities like internet facility research advisory committee have been provided to all the teaching staff.

6.3.5 Library, ICT and physical infrastructure/ instrumentation

Cycle stand for students of the college was constructed during the year. All the departments were provided computers.

6.3.6 Human Resource Management

The institution is facing shortage of human resources particularly in teaching. Some of the teachers of science background were engaged in teaching science classes like botany and zoology. All the teaching staff are engaged in a number of activities through various committees along with their teaching assignment. As the office is also facing shortage of staff, teachers are engaged in various office works like checking of admission forms, examination forms, books of account, scholarship forms, transfer certificate issue work, letter drafting etc. Some employees of class IV are also appointed from our own financial resources to help the office management. In this way we try to utilize our human resources as much as possible.

6.3.7 Faculty and Staff recruitment

Regular recruitment of faculty is done by the state government however, the college appoints teachers on temporary basis for the academic session as per the guidelines of the state govt. This year six guest and temporary lecturers were appointed by the college.

6.3.8 Industry Interaction/ Collaboration

No formal industry interaction or collaboration mechanism exists in the college however, there are representatives of industry in our Janbhagidari Samiti and IQAC where the give their valuable suggestions.

6.3.9 Admission of Students

Although the guidelines of admission in various courses run by the college is decided by the higher education department, govt. of Chhattisgarh, yet we try to maintain quality in admission of students. A list of students seeking admission in various courses is prepared according to merit list and as per the state government's reservation policy. The admission procedure and other information is displayed at the notice board and is regularly updated. The in-charge committees of admission to various courses complete the whole admission process like checking of documents, verifying eligibility etc. and the office staff maintains the records of the admitted students. Quality of students in admission is often compromised as the area is slightly lagging in quality school education.

6.4   Welfare schemes for

Teaching	-
Non – teaching	Non teaching staff gets grain, festival advance etc.
Students	Students get scholarship, books and other assistance under various schemes.

6.5   Total corpus fund generated

1096146/- (Internal) + 993917/- (UGC) = 2090063/-

6.6   Whether annual financial audit has been done   Yes   √   No

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	Yes	AG	Yes	HOD & Assigned Teachers

6.8   Does the University/ Autonomous College declares results within 30 days?
        For UG Programmes   Yes   No   √
        For PG Programmes   Yes   NA   No   NA

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

All the initiative towards examination reform is taken by the University. Being an affiliated college we follow it.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11   Activities and support from the Alumni Association

*   NIL
6.12   Activities and support from the Parent – Teacher Association

A meeting of Parent-Teacher association was called but very few parents attended the meeting.

6.13   Development Programmes for support staff

*   NIL

6.14   Initiatives taken by the institution to make the campus eco-friendly

*   Some more plants were planted in the college campus. Various environment awareness programs were organized by the NSS.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

> 1. Implementation of various schemes sponsored by the UGC.
> 2. Construction of cycle stand.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> * Because of the continuous persuading by the college administration the cycle stand was constructed and landed over to the institution.
> * To implement various schemes sanctioned by the UGC various committees were formed, Dr. Anil Jain Proff. of commerce was given the charge of career and counseling cell, Dr. A.N. Sharma Asstt. Proff.(Soc.) was given the charge of remedial coaching for SC/ST/OBC for entry in service, Dr. Kiran Ramteke Asstt. Proff.(Political Science) was given the charge of Equal Opportunity Centre, Dr.Rabinder Chhabra Asstt.Prof.(English) was given the charge of remedial coaching for SC/ST/OBC and Dr.S.K.Bohre Asstt Prof. (Maths) was given the charge of Network resource centre. These Cells were asked to use the fund allotted in the schemes. The funds were fully utilized and the cells were facilitated with computers, Photocopies, Printers scanners and other equipments.
> * The purchasing committee was directed to utilize the additional grant of Rs 19.19 which was sanctioned and release by the UGC. The purchasing committee started purchasing the equipments according to the proposal. The departments of the college were facilitated with computers and other equipments.
> * The public works department of the state govt. was approached for preparing complete drawing and financial proposal for construction of two laboratories. The meeting of college building committee was organized and the completed proposal was sent to the state govt. for sanction of fund.

7.3 Give two Best Practices of the institution (Please see the format in the NAAC Self-Study Manuals)

> 1. Caring and donation in orphanage.
> 2. Nurturing a tendency of labour work (Shram Dhan) among students.

7.4 Contribution to environmental awareness/ protection

> Environmental awareness and protection programmes are continuously organized by the NSS in their camps. Various environmental activities like debate, poster competition, slogan competition rangoli competition etc are organized.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6. Any other relevant information the institution wishes to add,(for example SWOT Analysis)

> Ku. Hemalata Sahu B.A. III stood first in the merit list of Pt. R. S. U. Raipur for the first time in the college history.

8. Plans of institution for next year

> No formal plan was prepared for the institution by the IQAC as the IQAC was not formed.

Name   Dr. Ritesh Kumar Agrawal   *Name   Dr. Mahesh Chandra Sharma*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*